

Midlands Branch AGM Report 2023/2024

Chairs Report:

Not available at this time.

Due to personal circumstances Julie is currently unable to attend the AHCP and therefore the Branch Chair position is open should anyone wish to join the Branch Officials team.

Branch Chair: Julie O'Connor

Treasurer Report:

Income and Expenditure 2023

Description	Receipts	Payments	Balance
Balance brought forward 2022			£3534.89
Dudley College Room Hire and refreshments		£163.20	
Midland Summer Social, Bowling & Food		£83.56	
Jenny Kitchen - Food Buffett for Study Event		£600.00	
Cadbury Chocolate - Christmas Gift for member's party bags.		£54.00	
Expenses to Sue Ladkins for speaking at the South West Branch Meeting		£143.00	
Sponsor Receipts from November Study Event	£400.00		
Balance at 31st December 2023			£2,891.13

During 2023 we held two events with a study event at Dudley College in July and an exhibition and training event in November at Scot Young Research.

- July 2023 Midland Branch Study & Summer Social Event **£246.76 In Debt**
- November 2023 Midland Branch Study Event **£397.00 In Debt**
- Support of South West Branch Study Event **£143.00 In Debt**

During 2023 we sponsored places to National Forum which we have not been invoiced but have again not received any members subscriptions.

- Income from National Subscription received during 2023 **£00.00**
- Expenditure sponsorship of places to National Forum **£00.00**

The account for 2023 closed on 31st December 2023 at

£2,891.13

Branch Treasurer: Simon Sharpe

Secretary Report:

Membership

Thank you to members who have renewed their membership this year and we welcome our new members to the Midlands branch.

Midland Branch Activity:

3rd April 2023 – AGM and Branch Meeting via MS Teams

CoM update included Bursary fund is available - The AHCP Bursary offers our members the opportunity to apply for bursary funds to help pay towards the cost of training and educational courses.

The bursary is open to all fully paid members of the Association, The recipient of any Bursary payment granted will need to meet the criteria detailed on the website:

<https://www.ahcp.co.uk/bursary/> Please email Amanda at midlandsbranch@ahcp.co.uk should be wish to apply.

Discussions took place on Areas we are struggling: lets support each other. These included Apprenticeships, Recruitment and Retention, and Mentoring

27th June 2023- Branch Meeting at Black Country and Marches Institute of Technology, followed by a fun social evening at Ten-Pin bowling

The venue gave a talk on apprenticeships available and tour of the facilities. We shared how Trusts celebrated and recognised their teams. Discussion on the changing culture of the NHS and free places for forum launched and encouraging nominations for awards.

6-8 September 2023 – National AHCP Forum The Green Way Forward

The Forum was attended by many of our Midland Branch members. Our branch was able to offer 4 free places, enabling new members to attend for the first time. Everyone enjoyed the Wednesday evening ice-breaker evening, followed by an interesting and informative 2-day Forum. The forum was well supported by the Suppliers who showcased their services and products during the exhibition times. The Awards dinner is always an evening to look forward to. Everyone dressing up and celebrating the great work of our members.

29th November 2023 - Midlands Branch Development Day “Our people, the way forward”

An informative day with the opportunity to network and speak with a variety of Suppliers and Manufacturers. Caroline Lowe, NHS England spoke about the Estates & Facilities Workforce Plan, then various breakout sessions on How to clean & maintain floors, Auditing within a healthcare setting, Disinfection – Alternatives to Chlorine, Team Building – Quick and Simple Icebreakers. Finishing the day with a delicious festive buffet.

Branch Secretary: Amanda Turnbull

Council of Management (CoM) Report:

The Council of Management meets both virtually and face to face. The mixture enables all to attend more regularly to ensure that all Branches are represented.

As we have no CoM representative, meetings have been attended by Sue Ladkin and Simon Sharpe.

Branch CoM: vacant

Education, Training and Development (ETD) Lead

Training and Development for the Midlands Review 2023

- Ongoing Standardisation of training cleaning principles across branch via launch of NHS Cleaning Standards
- Support to members on developing training programmes for team and individual needs.
- Apprentices in cleaning services – new qualification see attached information from HIT training and the levy.
- Efficacy Audits the role of IPCT Clinical Awareness of Cleaning Standards
- Assessing skills
- Staffing issues across E&F – still ongoing in recruitment and retention
- Support with AHCP Taunton L& D Day as speaker.
- Ongoing cleaning in infections (such as outbreaks ,measles)
- On going retraining existing staff in new standards – Costs, time away from job, bank, and agency staff.

Branch ETD: Sue Ladkin

AGM

Branch Officials are voted in for a 2-year period. All roles are due to be nominated this year. Simon, Sue and Amanda are happy to stand for a further 2-year period. Our Branch Chair and CoM positions are open should any wish to join the Branch Officials team.

Should you wish to put yourself forward for this role, or if you'd like to discuss how you can become more involved, please email Amanda Turnbull, Branch Secretary at midlandsbranch@ahcp.co.uk

Chair Julie O'Connor Voted in April 2022	Treasurer Simon Sharpe Voted in April 2022
Secretary Amanda Turnbull Voted in April 2022	Council of Management (CoM) Representative TBC
Education, Training and Development (ETD) Lead Susan Ladkin Voted in April 2022	

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